**Section A – Overall Application Form**

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| 1. **Title of the programme:** |
|  |
| 1. **Proposed MQF level**: |
| MQF Level. |
| 1. **Duration of course and number of educators involved:** |
| **Duration**    No of Weeks within a maximum of Year/s  **Ratio of Educator: Learner.** |
| 1. **Target group:** |
|  |
| 1. **Special Requirements:** |
|  |
| 1. **Overall programme objectives:** (the course rationale, progression/transition prospects and competences acquired by the learner at the end of the course) |
|  |
| 1. **Programme outline:** (provide a numbered list of modules together with specific exit points, if applicable) |
|  |
| 1. **Assessment Principles:** |
|  |
| 1. **Hours of total learning:** |
| Hours dedicated to new content: Supervised Practice:    Self-Study hours: Assessment hours: |
| 1. **Total Number of Credits:** |
|  |
| 1. **General minimum qualifications and experience of Lecturers/tutors:** |
| The educational institution will ensure that all educators delivering the programme are in possession of an updated individual accreditation letter issued by the competent authority. |

**Section B – Profile for each module of the qualification**

(fill Section B for each module listed in Section 10)

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| **1. Title of the module:** | |
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| **2. Competencies of the module:** | |
|  | |
| **3. Learning Outcomes:** | |
|  | |
| *3.1* ***Knowledge*** *– at the end of the module the learner will have acquired the*  *practical and theoretical understanding to:* | |
|  | |
| *3.2* ***Skills*** *– at the end of the module the learner will have gained the expertise to:* | |
|  | |
| *3.3* ***Responsibility and Autonomy*** *– at the end of the module the learner will have acquired the responsibility and autonomy to:* | |
|  | |
| **4. Hours of total learning for the module** | |
| Hours dedicated to new content: Supervised Practice:    Self-Study hours: Assessment hours: | |
| **5. Total Number of Credits of the module** | |
|  | |
| **6. The module will be delivered through:** | |
| discussions  fieldwork  hands-on  lectures  lessons  placement  Other (please specify) | presentations  project  role-play  seminar  tutorials  practicum |
| **Provide indication on how methodology adapts itself to the type of programme and provides for learner center learning:** | |
| **Provide indication on monitoring procedure:** | |
| **7. The module will be assessed through:** | |
| assignment \_\_\_\_\_\_\_\_ words  examination  fieldwork  logbook  mentoring  ongoing assessment  oral examination  oral exercises  placement  portfolio  Other (please specify): | practical  presentation  project  reflective diary  report  transcription  workbook  workshop  written exercises  written test |
| **Provide indication on how assessment adapts to the type of programme and provide for child center learning:** | |
| **Provide indication on assessment structure including, rubric (descriptors), relative distribution of assessment modes:** | |
| **8. Learning Resources:** | |
|  | |
| **9. Additional minimum formal qualifications and experience required to deliver this**  **module (if any):** | |
|  | |

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| **Evaluation** |
| I recommend accreditation of the course.[[1]](#footnote-1)  The accreditation of the course should be considered once the comments and recommendations on the content of the programme are reflected in a revised course description which is submitted for further evaluation.[[2]](#footnote-2)  I do not recommend accreditation of the programme.[[3]](#footnote-3) |
| Date: |

|  |
| --- |
| **FOR OFFICIAL USE ONLY** |

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| **Applicant Feedback** |
| I consider the Evaluation Report to be fair and reasonable.  YES  NO |
| If NO, state why: |

1. *The application form fully satisfies the standards and requirements of the Malta Qualifications Framework and of the subject matter at hand.* [↑](#footnote-ref-1)
2. *The application form is substantially correct but requires further substantive amendments related to the content, delivery and assessment of the course to better reflect the standards and requirements of the Malta Qualifications Framework and of the subject matter at hand e.g. recalculation and redistribution of the learning hours, inclusion of other learning outcomes etc.* [↑](#footnote-ref-2)
3. *The application form is substantially incorrect/insufficiently developed and needs to be revised and resubmitted to MEDE.* [↑](#footnote-ref-3)